

ST GABRIEL'S RC PRIMARY SCHOOL

**As part of God's family, living, loving and learning
together: striving to be the best we can be!**

CHARGING AND REMISSIONS POLICY

CHARGING AND REMISSIONS POLICY

1 Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any regular activity undertaken as part of the National Curriculum.

2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. However, when appropriate, the cost of a trip will be subsidised by the school. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others. Parents are given the opportunity to pay in instalments and may also continue paying after the trip or activity has taken place.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
 - visits to places of curriculum interest;
 - sporting activities such as football matches (minibus cost);
 - outdoor pursuits.

3 Residential visits

- 3.1 If the school organises a residential visit in school time or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for travel expenses (eg. a visit to Gilwern). These expenses are paid for by the school. However, we do charge to cover the costs of tuition, board and lodging. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways. The cost of these visits will be subsidised by the school whenever possible.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for extra whole class musical tuition which is provided by musicians. This decision is reviewed at the end of each financial year.
- 4.2 Peripatetic music teachers employed by Gwent Music Service provide individual and small group tuition which is paid for by the school. The school then charges parents the cost of tuition. No profit is made from tuition activity.

5 Swimming

- 5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity,

but we do ask for a voluntary contribution from parents and carers to cover the cost of transport and any additional tuition which may be needed. Whenever possible, the school subsidizes part of the cost of this activity. We inform parents and carers when these lessons are to take place, and we seek the written permission of parents or carers for their children to take part.

7 School minibus

7.1 We may request a contribution towards the cost of a minibus used as transport for a sporting activity. If charges are made it will only be to cover the expenses of the trip, and not to make a profit.

8 Monitoring and review

8.1 This policy is monitored by the Governing Body, and will be reviewed every three years, or earlier if necessary.

February 2018